

Key-Alike Order Form



Type or write in your requests. If you have typed in the form, save and email as an attachment to goorders@greatopenings.com. If you have filled out form by hand, please scan and email.

Date _____ Order Entry # _____
 PO# _____ Notes _____

CUSTOMER INFORMATION

Company _____
 Contact Name _____
 Address _____
 City _____ State _____ Zip _____

SHIPPING INFORMATION

Company _____
 Address _____
 City _____ State _____ Zip _____

CORE KEY UM LL Knoll SL Quantity _____

KEYED ALIKE

_____ Sets of _____ keyed alike	_____ Sets of _____ keyed alike
_____ Sets of _____ keyed alike	_____ Sets of _____ keyed alike
_____ Sets of _____ keyed alike	_____ Sets of _____ keyed alike
_____ Sets of _____ keyed alike	_____ Sets of _____ keyed alike
_____ Sets of _____ keyed alike	_____ Sets of _____ keyed alike

Key-Alike Process and Charges:

- Your key-alike request can be ordered on the original purchase order or under separate cover.
- Key-alike requests for the UM, SL, LL and K Series locks are processed at no charge as long as the quantity of key/core sets match the quantity of cabinets.
- When including the UM, SL, and LL Series locks, products will be shipped with randomly assigned cores/keys. Your key-alike requests for all lock series will be shipped separately and labeled to allow for easy change-out in the field, after the product is installed.
- A core-removal key is provided at no charge with each key-alike request.
- Additional keys, cores, master keys, and core keys may be purchased separately. The cost is \$4 net per item, plus \$15 net for shipping costs.

When ordering products to be keyed-alike, include this Key Order Form with your purchase order. An electronic version of this form can be found at greatopenings.com under "Resources".

TAGGED AND LABELED KEY SETS

Line	Type	Core Number	Quantity	Tagging Information
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Key-Alike Order Form



TAGGED AND LABELED KEY SETS

Line	Type	Core Number	Quantity	Tagging Information
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				
33				
34				
35				
36				
37				
38				
39				
40				
41				
42				
43				
44				
45				
46				
47				
48				
49				
50				